

**Rochelle Park Board of Education
 Regular Meeting-6:30 P.M.
 October 14, 2014**

- I. Call to Order and Flag**
- II. Roll Call**

Board Member	Present	Absent
Mr. Mark Scully, Vice President		
Mr. Sam Allos		
Mrs. Arlene Ciliento Buyck		
Mrs. Teresa Cravello		
Mrs. Maria Lauerman		
Mrs. Dimitria Leakas		
Mr. Robert J Esposito, President		

Others present:

- Harry Groveman, Interim Superintendent
- Christina Werner, Board Administrator/Board Secretary
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231,P.L.1975 Announcement-by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that”
 “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231,P.L.1975”

D&B Engineering Presentation on the Heating System

- IV. Superintendent’s Report**
- V. Business Administrator’s Report**
- VI. Public Questions on the Resolutions (Agenda Items Only)**

During this portion of the meeting, the residents are invited to address the Board regarding the agenda items only.

Motion by _____, seconded by _____, to open public comment at ____pm.

Roll Call

MS SA AB TC ML DL JE

Motion by _____, second by _____, to close public comment at ____pm.

Roll Call

MS SA AB TC ML DL JE

VII. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R10

POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

- September 8, 2014 Caucus Meeting & Executive Session
- September 15, 2014 Regular Meeting & Executive Session
- September 22, 2014 Special Executive Session

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of September 2014 as listed:

<u>Enrollment</u>	<u>Left</u>	<u>Entered</u>
Midland School 463		
Hackensack H.S. 167.5		
Academies/Technical Schools # not available		
Totals 630.5		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days 9280		Possible Days 1092	
Days Present 9024.5		Days Present 1086	
Days Absent 255.5		Days Absent 7	
% Present 97.2%		% Present 99.3%	
% Absent 2.8%		% Absent .7%	

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of September 2014 for the Rochelle Park School District.

- Fire Drill September 18, 2014
- Security Drill September 30, 2014

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for September 2014 on behalf of the Rochelle Park School District.

September 2014

Reported Cases: 0

Number of Cases open: 0

Number of Cases closed: 0

Number of Incidents determined to be HIB: 0

Motion by _____, second by _____,

Roll Call

MS SA AB TC ML DL JE

POLICY# 8461 REPORTING VIOLENCE AND VANDALISM

R5. RESOLVED: that the Board of Education accepts the report and acknowledges the public presentation by the Superintendent of the 2013-2014 Midland School #1 Violence and Vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS).

Motion by _____, second by _____,

Roll Call

MS SA AB TC ML DL JE

POLICY #5307 NURSING SERVICES PLAN

R6. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the Nursing Service Plan and Emergency Action Plan for "A Sudden Cardiac Event" which includes staff protocol for the 2014/2015 school year.

Motion by _____, second by _____,

Roll Call

MS SA AB TC ML DL JE

POLICY #2340- FIELD TRIPS

R7. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip request:

Mrs. Roskowinski, Mr. Stack and Mrs. Hamilton to accompany the 4th grade students to the Sterling Hill Mine in Ogdensburg NJ on June 8 2015 at a cost of \$29.00 per student to be paid by the parent/guardian.

Mrs. Sobeck, Mrs. Shean Mrs. Coffey, Ms. Barrientos, and Mrs. Gurumurthy to accompany the Kindergarten students to the Rochelle Park Fire house on October 24, 2014 at no cost.

Pre K classes will have an activity on site which will include one of the Rochelle Park Fire Trucks on October 17, 2014.

Ms. Leccese, Ms. Barbieri, Ms. Herter, Mrs. Palermo, Mrs. Pallouras and Mrs. Poidomani to accompany the PreK Classes to Abma's Farm in Wyckoff on October 21, 2014 at a cost of \$24.00 per student to be borne by the parents.

Motion by _____, second by _____,
Roll Call

MS SA AB TC ML DL JE

R8. RESOLVED: on the recommendation of the Superintendent, that the Rochelle Park Board of Education does hereby adopt the 2014-2015 district goals as noted below.

District Goal – Improve student achievement as stated by the NJDOE Focus School designation requirement for the 2014-2015: During this school year the district will reduce the discrepancy levels between our annual proficiency target score and the actual scores attained by our lowest performing subgroups. This reduction in discrepancy will be a minimum of 5%.

District Goal – Develop and provide a summer enrichment program for ELA and Mathematics in Grades 4-6

District Goal – To successfully implement our Instructional Improvement Systems grant (IIS) and the associated professional development.

District Goal – To successfully implement a new discipline procedure and point system and reduce the number of disciplinary referrals comparing 2013-2014 with 2014-2015.

Motion _____ 2nd _____
Roll Call

MS SA AB TC ML DL JE

POLICY #0130 BYLAWS & POLICIES

R9. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the second reading and adoption of the following Policies and Regulation:

- 4125 Employment of Support Staff Members
- 3240 Professional Development for Teachers and School Leaders
- R3240 Professional Development for Teachers and School Leaders
- 3125 Employment of Teaching Staff Members
- 1581 Victim of Domestic or Sexual Violence Leave

Motion by _____ seconded by _____
Roll Call

MS SA AB TC ML DL JE

POLICY #0130 BYLAWS & POLICIES

R10. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the first reading of the following Policies and Regulation:

- 1240 Evaluation of Superintendent
- R1240 Evaluation of Superintendent
- 3221 Evaluation of Teachers
- R3221 Evaluation of Teachers
- 3222 Evaluation of Teaching Staff Members, Excluding teachers and Administrators
- R3222 Evaluation of Teaching Staff Members, Excluding teachers and Administrators
- 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- R3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- 3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- R3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- 5308 Student Health Records
- R5308 Student Health Records
- 5310 Health Services
- R5310 Health Services
- 5339 Screening for Dyslexia
- 5530 Substance Abuse
- R5530 Substance Abuse
- 5600 Student Discipline /Code of Conduct
- R5600 Student Discipline/Code of Conduct
- 8505 Wellness Policy/Nutrient Standards for Meals and Other Foods

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

R10. RESOLVED: on the recommendation of the Superintendent, the Board of Education abolishes Policy # 1522 School-level Planning as per Strauss Esmay Associates.

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

PERSONNEL RESOLUTIONS P1-P7

POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:**

Maria Leccese to attend “Pre-K Readiness, Writing, Literacy & Math” in Princeton NJ on October 24, 2014 at a cost of \$350.00 for registration

Theresa Genovese to attend “Hot Topics in NJ Sp. Ed. Compliant” at Bergen Community College on November 24, 2014 at no cost to the district for registration.

Sheryl Meyers to attend “23rd Annual NJAAP School Health Conference” School Health 2014 in Edison on October 22, 2014 at a cost of \$195.00 for registration

Elyce Shean and Nancy Sobeck to attend “Engaging Motivating, Timesaving Work Stations to help your Kindergarten Student Meet & Exceed the Common Core State Standards.” In White Plains on December 16, 2014 at a cost of \$229.00 per registration

Bob Stack & Allison Sherry to attend “Matter & Magnetism” in Montclair on December 5, 2014 at a cost of \$130.00 per registration.

Christina Esposito to attend “Smart Board 2” training on October 22, 2014, as part of the Northern Valley Consortium, Ms. Esposito is replacing Mrs. Raimondi therefore there is no additional cost.

Christine Raimondi, Lisa Fletcher and Brian Cannici to attend “Ed Connect Training” on October 8, 9, 29, 30, 2014. Cost for this training will be covered by grant monies.

Barbara Purcell to attend “Argument Based Writing workshop” on January 20, 2015, this workshop replaces another workshop with the Northern Valley Curricular Consortium that was cancelled and is at no additional cost beyond the original fee paid.

Thomas Hornes & Christine Esposito to attend “Universal Design for Learning (UDL) Part 2” in East Orange on October 15, 2014 at no cost to the district for registration.

Motion by _____seconded by _____

Roll Call

MS SA AB TC ML DL JE

P2. RESOLVED that the Rochelle Park Board of Education, upon the recommendation of the Interim Superintendent, recinds the motion of July 7, 2014 regarding the following personnel to write Preschool Curriculum at a rate of \$30.00/hour not to exceed 20 hours per individual: This curriculum writing project will take place on October 13, 2014 during our professional development day.

Maria Leccese.....	\$600.00
Daniella Barbieri.....	\$600.00
Elyce Shean.....	\$600.00
Theresa Genovese.....	\$600.00

Motion by _____seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

P3. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the following list of substitutes for the positions named for the 2014-2015 school year at a rate of \$10.05 per hour.

Jennifer Cuomo- Substitute Secretary/Cafeteria Playground/Classroom Assistant (Pending Fingerprints)
Phyllis Mocera- Substitute /Secretary

Motion by _____, second by _____,

Roll Call

MS SA AB TC ML DL JE

P4. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve the following list of substitute teachers for the 2014-2015 school year at a rate of \$85.00 per day:

Jenna Ravenda- Substitute Teacher

Motion by _____, second by _____,

Roll Call

MS SA AB TC ML DL JE

P5. RESOLVED, on the recommendation of the Superintendent, the Board of Education approves the following personnel for the 2014-2015 school year to the position stated below at \$20.00 per hour.

Phyllis Mocera- Substitute Latchkey Assistant

Motion by _____seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY#4111- HIRING CERTIFIED PERSONNEL

P6. RESOLVED, that application be submitted to the County Superintendent of Schools in accordance with the revised statute N.J.S.A. 18A; 6-7.1 et.seq. requesting authorization for emergent hiring pending completion of Criminal History Check for the following individual for the reason indicated and on the recommendation of the Superintendent that the Board of Education appoints Christine Werner to the position of Business Administrator/Board Secretary for the 2014/2015 school year at a salary of \$99,000.00. (Pending approval from the County Superintendent)

Motion by _____seconded by _____

Roll Call

MS SA AB TC ML DL JE

***P7. RESOLVED: that the Board of Education accepts Mrs. Amy O’Leary’s resignation letter dated October 13, 2014 from the Rochelle Park School District effective immediately.**

Motion by _____seconded by _____

Roll Call

MS SA AB TC ML DL JE

FINANCE AND INSURANCE-RESOLUTIONS F1-F8

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6421 PURCHASES BUDGETED

F1. RESOLVED; that the Rochelle Park Board of Education approves the October 2014 Bills list as approved by the Finance Committee, attached and listed below:

	<u>ATTACHMENT 1</u>
A. Capital Outlay Current Fund 12	.00
B. Regular Bills-Fund 11	\$374,354.00
C. Regular Bills-Fund 20	\$56,972.43
D. Referendum-Fund 30	\$161,063.44
E. Food Service-Fund 50	30,457.72
F. Enterprise-Fund 51	.00
Total Disbursements	<hr/> \$622,847.59

Motion by _____, seconded by _____
Roll Call

MS SA AB TC ML DL JE

F2. RESOLVED, that the Rochelle Park Board of Education approves the October 2014, payroll in the amount of \$698,131.55.

Motion by _____, seconded by _____
Roll Call

MS SA AB TC ML DL JE

POLICY#7410 MAINTENANCE AND REPAIR

F3. Annual Approval of the Comprehensive Maintenance Plan

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of (your school district name) are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Rochelle Park School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Rochelle Park School district in compliance with Department of Education requirements.

Motion by _____, seconded by _____

Roll Call

MS SA AB TC ML DL JE

F4. RESOLVED: on the recommendation of the Superintendent the Board of Education approves the Annual Facilities Checklist/Health and Safety Evaluation of School Buildings for the 2014-2015 school year.

Motion by _____seconded by _____
Roll Call

MS SA AB TC ML DL JE

POLICY#6660- STUDENT ACTIVITY FUND

F5. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the month of September 2014.

ATTACHMENT

Motion by _____, seconded by _____
Roll Call

MS SA AB TC ML DL JE

POLICY#- SCHOOL NUTRITION

**F6. WHEREAS, the Rochelle Park School District, as deemed necessary, sends students to out of district private schools for students with disabilities (PSSD) and WHEREAS, Youth Consultation Service, Inc. (“YCS”) operates PSSDs at various locations in New Jersey; and WHEREAS, District students placed at YCS PSSDs receive meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and WHEREAS, the YCS meals provided are discounted and/or free to the District students attending YCS PSSD’s and WHEREAS, the District does not require YCS to charge District students for the meals being provided.
NOW, THEREFORE, BE IT RESOLVED, as follows**

Section 1. District Does Not Require Charges for Meals. The District’s Board of Education resolves that it does not require YCS PSSD’s to charge students for reduced and/or paid meals.

Section 2. Effective Date: Repealed This Resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of each inconsistency.

Motion by _____seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY#7510 USE OF FACILITIES

F7. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time as well as make adjustments due to construction.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Boy Scouts of America	Classroom	11/4,11/18,12/2,1/6,1/20,2/10/2/24, 3/10,3/24,4/14,4/28,5/12,5/26	None

Motion by _____, second by _____,
 Roll Call

MS SA AB TC ML DL JE

IX. Reports-Community Action Items

2014 School Year

Committees	Chairperson	Co-Chairperson
Finance	Mr. Esposito	Mrs. Lauerman
Education	Mrs. Lauerman	Mrs. Leakas
Transportation	Mr. Scully	Mrs. Buyck
Building & Grounds	Mr. Esposito	Mr. Scully
Community & School Activities	Mr. Scully	Mrs. Leakas
Legislation	Mrs. Cravello	Mr. Allos
Policy	Mrs. Buyck	Mr. Allos
Board/Staff Relations	Mrs. Lauerman	Mrs. Leakas
Ad-Hoc Committees		
Negotiating	Mr. Allos	Mrs. Lauerman, Mrs. Leakas
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mrs. Leakas, Alternate
Bergen County School Boards	Mrs. Buyck	Mrs. Lauerman, Alternate
New Jersey School Boards	Mrs. Cravello	Mr. Scully, Alternate
Municipal Alliance Liaison	Mr. Allos	Mrs. Leakas, Alternate

VIII. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____pm.
 Roll Call

MS SA AB TC ML DL JE

Motion by _____, seconded by _____, to close public comment at _____pm.
 Roll Call

MS SA AB TC ML DL JE

X. Announcements

The next Caucus Meeting will be held on Monday, November 3, 2014 at 7:30 PM and the Regular Meetings will be held on Monday, November 10, 2014 at 7:30 PM in the Media Center.

XI. Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form with in a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____pm.
Roll Call

MS SA AB TC ML DL JE

Motion by _____, seconded by _____, to close Executive Session at _____pm.
Roll Call

MS SA AB TC ML DL JE

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____pm.
Roll Call

MS SA AB TC ML DL JE

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____pm.
Roll Call

MS SA AB TC ML DL JE